



Application For Employment

Applications are received and employees are hired without regard to race, creed, color, sex, religion, age, national origin, marital status, disability, veterans status and citizenship status. The receipt of this application does not mean that job openings exist or does not obligate us in any way. We appreciate your interest in the First Baptist Church Ministry.

Date: _____

PERSONAL INFORMATION

Name _____ Social Security No. _____
Last First Middle Initial

Present address _____ Home phone _____
No. Street City State Zip How long have you lived at the present address? _____

Previous address _____ How long did you live at the previous address? _____
No. Street City State Zip

Are you over the age of 18? () Yes () No *If no, employment is subject to verification that you are of minimum legal age.*

Are you a citizen of the United States? () Yes () No

If not a citizen of the U. S., can you provide proof that you can legally be employed in the U. S.? () Yes () No

EMPLOYMENT INFORMATION

Position applying for _____ Date available for work _____

What salary/hourly rate do you expect? _____

Type of employment: () Full Time () Part Time () Temporary

What days and hours if part time? Days _____ Hours _____
From () AM () PM To () AM () PM

Have you ever applied for a job with us before? () Yes () No Have you ever worked for us before? () Yes () No

Have you ever been bonded? () Yes () No Have you ever refused bond? () Yes () No If yes, state reason and date _____

Have you ever been convicted of any crime other than a minor traffic violation? () Yes () No If yes, state date, court and place where offense occurred _____

Have you ever been discharged or requested to resign from a position? () Yes () No If yes, explain _____

Does your present employer know of your plans to change employment? () Yes () No

Why do you desire to make a change? _____

Have you ever held a position of trust (handling money or confidential material)? () Yes () No

Would you have steady transportation to work? () Yes () No

Please list computer skills, programs, etc. _____

Educational Information

Schooling	Years Completed	Degree Received And Major Subject	Name of School	Location	Did you graduate?
Grammar or High School					
Trade, Business, or Correspondence					
College					
Graduate School or Seminary					

Describe any other specialized or professional training. If you are presently enrolled in school, what are you studying _____